US Forest Service
Cooperator Organizations and Volunteer Groups Saw Training Program Proposal Submittal Process

Cooperators, volunteer groups and individuals under agreements and operating chainsaws and/or crosscut saws on National Forest System lands will be trained, evaluated and certified in accordance with Forest Service Saw Policy Forest Service Manual 2358 (FSM 2358). These groups have three options to meet the requirements in FSM 2358:

- **Forest Service Saw Program (Option 1)**-Working in coordination with local and regional agreement administrators and local Agency staff, Regional Saw Program Managers can provide, upon request and based on availability of Agency funding and personnel, organizations/groups with appropriate training and evaluation opportunities. Successfully evaluated sawyers will receive certification.
- **Forest Service Saw Program (Option 2)**– The Forest Service Saw program can be implemented by Forest service volunteers, cooperators, consultants and/or contractors who are certified as C Sawyers or C Sawyer Evaluators who in turn can train, evaluate and certify their own organization's members, other cooperating organizations, and/or Forest Service employees.
- **Cooperator Saw Program**-Organizations/groups proposing their own training, evaluation and certification programs will present their proposed saw training and evaluation program structure to the National Saw Program Manager who will consult with the Saw Program Technical Advisory Group (TAG) for review. Upon a successful review the National Saw Program Manager will approve the cooperator program through issuance of official correspondence. Once approved, the cooperator will coordinate with the appropriate Forest Service Regional Saw Program Manager(s) to conduct their program in accordance with FSM 2358 and Forest Service Handbook 6709.11 (FSH 6709.11)[1].

How to Submit Your Proposal

1. Prepare a cover letter describing the details of your proposed program including the following table and checklist information. Address the proposal package to:

   US Forest Service
   National Saw Program Manager
   C/O Pete Duncan
   P.O. Box 361
   Quincy, CA 95971

2. Fill out Table 1 completely. Use the Additional Information (block 9) to explain any of the information as needed.

[1] Cooperator saw programs must adhere to the same requirements and be equivalent in rigor and demonstrated saw proficiency levels as the Forest Service saw program requirements. Due to length of time this type of program can take to develop adequately, cooperators may want to strongly consider if other options can meet their needs (such as cooperators implementing the Forest Service Saw program) instead of creating their own separate programs.

Table 1 Partnership, Cooperator, Volunteer Group Saw Program Proposal Information

1. Organization/Group

Name: Back Country Horsemen of Idaho (BCHI)
Location: PO Box 513, Salmon, ID 83467

2. Forest Service Region(s) and Forest(s) of Operation

Region 1: Forest: Bitterroot, Clearwater, Coeur d'Alene, Idaho Panhandle, Kaniksu, Kootenai, Nez Perce
Region 4: Forest: Boise, Payette, Salmon-Challis, Wallowa-Whitman

3. Primary Forest Service Agreement Manager

Name: Joni Packard Regional Youth, Volunteer & 21CSC/Service Program Manager – Region 1
Phone: 406-329-3187 jpackard@fs.fed.us 26 Fort Missoula Road, Missoula, MT 59804
Name: Bill Lyons Volunteer & Service Programs Coordinator – Region 4
Phone: 801-625-5458 blyons@fs.fed.us 324 25th Street, Ogden, UT 84401

4. Forest Service Regional Saw Program Manager(s)

R1: Adam Washebek 406-777-7416 ajwashebek@fs.fed.us (Crosscut) R4: Patrick Brown 208-634-0659 pjbrown@fs.fed.us
Todd Wilson 406-827-0711 tiwilson@fs.fed.us (Chainsaw) Brian Burbridge 801-531-5320 bburbridge@fs.fed.us

5. Organization/Group Lead Saw Program Contacts

Name: Dale Schrempp Rob Adams
Phone: 208-448-1255 maryandale@gmail.com 208-781-0548 moosely.adams@gmail.com

6. Certification Type/Skill Levels and Numbers of Sawyers Needed Annually:

Number	CHAINSAW	Number	CROSSCUT
30	A Sawyer	n/a	A Sawyer
45	B Sawyer-Bucking Only	45	B Sawyer-Bucking Only
0	B Sawyer-Felling and Bucking	0	B Sawyer-Felling and Bucking
15	C Sawyer-Bucking Only	15	C Sawyer-Bucking Only
0	C Sawyer-Felling and Bucking	0	C Sawyer-Felling and Bucking

7. Estimated Number of Sawyers Trained and Evaluated Annually

Approximately 50 evaluated annually

8. Nationally Recognized Sawyer Training Course to be Used (list proposed modifications if any)

[X]Forest Service Chain Saw and Crosscut Saw Training Course (0667-2805-MTDC 2006)

☐ Wildland Fire Chain Saws S-212 (NFES 002660 2012)

9. ADDITIONAL INFORMATION:

Qualifications via a USFS instructor/certifier.
BCHI saw lead coordinator will work with our 10 sawyers' instructor/certifier. All certification cards will be signed by the BCHI Chairman or his/her designee and the BCHI Education Chair or his/her designee will keep a copy all the paperwork from these classes, in addition the Education Chair once the national database is available will ensure all sawyer qualification are entered into the national sawyer database.

Regional

3. Develop your saw program proposal to meet the standards identified in FSM 2358. Propose, include or complete the following requirements (address ALL items):

- *Revise, align or review existing* ***cooperative agreement(s)*** *to meet standards in FSM 2358.03 (3) and as per any additional Washington Office Grants and Agreements guidance.* ***(See attached documents)***

- *Develop and attach with this proposal a table listing the authorities and any delegations necessary similar to FSM 2358.04 Exhibit 01. These authorities must align with language found in the FSM 1580 agreement (FSM 1509.11 sec. 91.2). The table will include the program managers, authorities, responsibilities, trainers and evaluators with certifications levels within the organization/group.*

Delegated Authorities Task	Regional Forester	Forest Supervisor **BCHI Chairman**	District Ranger **Education Chair**	Regional Saw Program Manager	**BCHI Saw Program Coordinator**
Implementing the Saw Program	Has authority*	Delegation permitted**	Delegation not permitted	Delegation not permitted	Delegation not permitted
Appointing the Regional Saw Program Manager	Has authority	Delegation not permitted	Delegation not permitted	Delegation not permitted	Delegation not permitted
Designating the Saw Program Coordinator for an administrative unit		Has authority	Delegation permitted	Delegation not permitted	Delegation not permitted
Signing National Sawyer Certification	Has authority	Has authority	Has authority	Delegation not permitted	Delegation not permitted
Revoking National Sawyer Certification Cards	Has authority	Delegation permitted	Delegation permitted	Delegation not	Delegation not permitted

Delegated Authorities Task	Regional Forester	Forest Supervisor **BCHI Chairman**	District Ranger Education Chair	Regional Saw Program Manager	**BCHI Saw Program Coordinator**
Cards		permitted	permitted	permitted	not permitted
Approving training consultants and volunteer sawyer instructors and sawyer evaluators	Has authority	Delegation permitted	Delegation not permitted	Delegation not permitted	Delegation not permitted
Providing cutting areas to meet Saw Program training requirements and maintain sawyer proficiency		Has authority	Delegation permitted	Delegation not permitted	Delegation not permitted
Meeting periodically with the Saw Program Coordinator to review the Saw Program		Has authority	Delegation permitted	Delegation not permitted	Delegation not permitted

* Only Line Officers can delegate authority.

** "Delegation permitted/not permitted" means may/may not be delegated to this level.

*** Certifying Officials for cooperator sawyers under an FSM 1580 agreement should follow the language in the agreement (FSM 1509.11, sec. 91.2).

- *Describe responsibility of each position within the organization's saw program similar to FSM 2358.04a-2358.04m.*
- **2358.04e: BCHI Chairman has the same Responsibility as the Forest Supervisors.**
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- **2358.04f: BCHI Educational Chair has the same Responsibility as the District Rangers. Additionally:**
- **o. Ensure the BCHI training/sawyer records are current,**
- **o. Safe storage of the completed sawyer field evaluation forms, and**
- **o. Make entries into the National Sawyer Certification database (when available) on completed sawyer field evaluation forms.**

- **2358.041 sec 2: Data input to the NSC will be the responsibility of the BCHI Education Chair. 2358.04f sec 5.**

- *All Partners, Cooperators, or Volunteer Groups that receive approval for new training courses/programs will be required to use the National Sawyer Certification Database when it becomes available.* **BCHI Partners, Cooperators, or Volunteers will Utilize the National Sawyer Certification Database once it becomes available and will continue to retain all hardcopy records as well.**

- *Definitions for critical terms must be developed if they differ from those found in FSM 2358.05.* **BCHI will be utilizing the same definitions for critical terms as found in FSM 2358.05**

- *Follow or develop similar qualification standards identified in FSM 2358.06, 2358.1 Exhibit 02 and 2358.3 Exhibit 06.* **BCHI intends to utilize all the same qualification standards identified in FSM 2356.06, 2358.1 Exhibit 02 and 2358.3 Exhibit 06.**

- *Follow or develop similar responsibilities and limitations, training, knowledge and skills to meet each skill level identified in FSM 2358.1.* **BCHI intends to follow the responsibilities and limitations, training, knowledge and skills to meet each skill level identified in FSM 2358.1**

- *Follow or develop similar sawyer training and field proficiency evaluation standards identified in FSM 2358.2.* **BCHI will follow the sawyer training and field proficiency evaluation standards identified in FSM 2358.2**

- *Follow or develop similar revocation procedure identified in FSM 2358.22.* **BCHI will follow the revocation procedure identified in FSM 2358.22**

- *Follow or develop similar program monitoring and evaluation procedures identified in FSM 2358.3.* **BCHI will follow the program monitoring and evaluation procedure identified in FSM 2358.3**

- *Follow or develop similar sawyer evaluation forms identified in FSM 23358.3 Exhibit 03 and 04.* **BCHI will use the USFS evaluation forms identified in FSM 2358.3 Exhibits 03 and 04**

- *Develop an incident and accident tracking and notification system.* **BCHI will use the USFS Region 1 and USFS Region 4 incident/accident tracking and notification system.**

How the TAG Reviews Proposals

- The National Saw Program Manager is the main contact for partners, cooperators and volunteer groups submission of program proposals for review by the TAG

- The TAG will select a subcommittee to review each submittal and make recommendations to the National Saw Program Manager

Approval

- The National Saw Program Manager is the responsible authority that will approve each NRSTC that meets the qualifications in FSM 2358